

MEMORANDUM OF UNDERSTANDING

between

**Department of Public Administration,
National Chengchi University,
Taipei City, Taiwan R.O.C.**

and

**The School of Public Affairs and Administration,
Rutgers, The State University of New Jersey,
Newark, New Jersey, USA**

The purpose of this Memorandum of Understanding (MOU), and its Appendix, is to promote cooperation on graduate student education between the Department of Public Administration, National Chengchi University in Taiwan R.O.C. (hereinafter known as DPA-NCCU) and the School of Public Affairs and Administration, of Rutgers, The State University of New Jersey in Newark, New Jersey, USA (SPAA-Rutgers). DPA-NCCU and SPAA-Rutgers agree that:

1. DPA-NCCU and SPAA-Rutgers will establish the Double Degree Program of Master of Public Administration (the "Program"). Students in the Program will study at DPA-NCCU for the first academic year, at SPAA-Rutgers for the second academic year (simultaneously registered at NCCU), and return to DPA-NCCU to write their thesis in the third academic year (the last academic year of the DPA-NCCU program). Qualified students will receive two independent degrees, a Master's of Public Administration (MPA) degree from DPA-NCCU, and an MPA degree from SPAA-Rutgers.
2. SPAA-Rutgers will use its regular requirements to admit students from DPA-NCCU. Students must have a minimum GPA of 3.225 out of 4.3 from the first semester at DPA-NCCU. Students need a good command of English, in alignment with the minimum English language proficiency requirement for full status admission found at <http://gradstudy.rutgers.edu/information/international-students>.
3. Admission to Rutgers is based on academic qualifications. However, an appropriate visa is required to enable international students to study in the USA. Although SPAA-Rutgers will provide necessary documents for students to apply for a visa, eligibility for the visa ultimately is decided by a U.S. visa officer pursuant to the requirements of U.S. immigration law.
4. All international students admitted to Rutgers University–Newark must take an assessment exam with the Program in American Language Studies (PALS) prior to their first semester at Rutgers University–Newark. They will be registered for English courses at Rutgers if their exam results are not satisfactory. Students are responsible for the tuitions and fees associated with the English courses. English courses do not count toward academic credits for their MPA degrees.

5. Students are required to successfully complete 10 graduate courses (30 credits) at SPAA-Rutgers. One academic internship course is possible although it is not guaranteed. Internships are subject to the SPAA-Rutgers internship policy. For students who are interested in the internship opportunity, they must apply in advance to SPAA-Rutgers. The MPA Director of SPAA-Rutgers will make the decision. If approved, it is recommended that students apply to the Office of International Student & Scholar Services (OISS) in Rutgers–Newark for Curricular Practical Training (CPT). The internship is counted as one of the 10 courses.
6. Students may transfer up to 12 credits to SPAA-Rutgers from their first year studies in DPA-NCCU upon evaluation and approval by the MPA Director of SPAA-Rutgers. These courses should be equivalent to the same level core or elective courses in SPAA-Rutgers. Upon the transfer of credits to SPAA-Rutgers and the successful completion of the remainder of the required 30 credits at SPAA-Rutgers, students will receive an MPA degree from Rutgers University.
7. Students will be responsible for all personal expenses, including, but not limited to, tuition, health insurance, medical costs, housing, meals, transportation, books, passport, and visa. Students will be charged tuition at the same out-of-state rate as other international students at Rutgers.
8. All international students will be required to carry health insurance at a level equivalent to or greater than the coverage offered at Rutgers for international students, and which is compliant with the Affordable Care Act. Students who cannot provide evidence of an insurance policy that is compliant with the Affordable Care Act will be automatically charged for health insurance on their term bills at the time of their registration for courses. Rutgers shall bear no responsibility for any insurance or health-related expenses incurred by a student in the program.
9. All students in SPAA-Rutgers are responsible for their accommodations. Rutgers University–Newark does have housing on campus, but does not guarantee the availability of such housing. Students are encouraged to apply for campus housing by May 15th to ensure a space.
10. Students enrolled in SPAA-Rutgers will be held to the academic standards of SPAA-Rutgers. A cumulative grade point average (GPA) of 3.0 or above, out of 4.0, must be maintained for SPAA-Rutgers coursework. Students who are not in good academic standing may be dropped from the program after appropriate communication between SPAA-Rutgers and DPA-NCCU. The communication should start as early as possible prior to taking such action. In such instances, the students will be prevented from registering for courses at SPAA-Rutgers and will have any existing registration for such courses in future semesters cancelled. In addition, all students accepted to Rutgers will be fully subject to the Rutgers University Code of Student Conduct.
11. SPAA-Rutgers will appoint an advisor to give students necessary guidance on study and living at SPAA-Rutgers.
12. It is projected that the program will accommodate a steady rate of three to five graduate students each academic year.

13. Other than as expressly provided herein, no funds shall be exchanged between the Parties without an addendum hereto or a separate agreement enumerating the specific cost and expense related thereto.
14. This MOU will become effective from the last date of the signatures by representatives of both Parties, and will remain valid for five (5) years.
15. This MOU will be reviewed not less than six months prior to the natural termination of the current MOU. It may be renewed with mutual written agreement. At any time, the terms of this MOU may be amended by mutual agreement with a written notice. This MOU may be terminated by either school with a twelve-month written notice. No student applications shall be considered after this notice. However, the schools will continue to fulfill their obligations with the accepted students until the completion of their study plans.

The provisions of this MOU are hereby agreed to and acknowledged by:

Bennis Wai Yip So, Chair
Department of Public Administration,
National Chengchi University



Signature

Date (09/16/2020)

Charles E. Menifield, Dean
School of Public Affairs and Administration,
Rutgers University–Newark



Signature

Date (07/01/2020)

Min-Hsiu Chiang, Dean
College of Social Sciences
National Chengchi University



Signature

Date (09/23/2020)

Ashwani Monga
Provost and Executive Vice Chancellor
Rutgers University–Newark



Signature

7/24/2020

Date (/ /)

Wen-Chieh Wang
Vice President
National Chengchi University



Signature

Date (09/29/2020)

Richard L. Edwards
Interim Senior Vice President for
Academic Affairs
Rutgers, The State University of New Jersey



Signature

7/28/2020

Date (/ /)

APPENDIX

Organization of the Joint Program

The format of the program will be that students enroll for a Master's of Public Administration (MPA) degree at the Department of Public Administration, National Chengchi University (NCCU), and attend the first year of their program at NCCU on a full-time basis. During the first year at NCCU, students will be selected to apply to the MPA program at the School of Public Affairs and Administration, at Rutgers, The State University of New Jersey in Newark, New Jersey, USA (SPAA-Rutgers) to enroll in courses on a full-time basis. Potential students will be those who have an excellent academic record, an excellent English proficiency, and are interested in studying abroad. Those students who apply and are accepted to the SPAA-Rutgers MPA program on a full-time basis will attend Rutgers University during the second year of their program. The students will enroll in ten academic courses during this year, and will be treated as all other graduate students at SPAA-Rutgers. The students will return to NCCU for the third year of the program. Upon successful completion of the joint program, students will receive an MPA degree from Rutgers University and an MPA degree from National Chengchi University.

SPAA-Rutgers MPA Curriculum

Supervised by the MPA Director in SPAA-Rutgers, students register for courses in the SPAA-Rutgers MPA curriculum. The curriculum and course descriptions are available on the website: <http://spaa.newark.rutgers.edu/mpa>.

Suggested Class Schedule

Fall Semester – four (4) academic courses – September through December
Winter Session – one (1) academic course – January
Spring Semester – four (4) academic courses – January through May
Summer Session One – one (1) academic course – June through July or
Summer Session Two – one (1) academic course – July through August

Estimated Costs of SPAA-Rutgers MPA

Tuition and fees are subject to change. Please visit <https://studentabc.rutgers.edu/tuition-fees/tuition-and-fees-0> for more information.

Charge for health insurance is subject to change. For health services information, please visit <http://health.newark.rutgers.edu>.

Housing rate changes with different options. For on-campus housing and exact amounts for different options, please refer to the Graduate Housing rates found at <https://housing.newark.rutgers.edu/how-to-apply/rates>.